ASCC 1/27/12

200 Bricker Hall 8:30-10:15am

Approved Minutes

Attendees: Beyerchen, Brintlinger, Fitzpatrick, Fink, Guatelli-Steinberg, Hadad, Hetherington, Heysel, Hogle, Krissek, Jenkins, Leasure, MacGilvray, Masters, Sanders, Schwartz, Vankeerbergen, von Frese, Weinberg, Wurster, Yerkes

AGENDA:

1. Approval of 1-13-12 minutes
	* Beyerchen, von Frese, unanimously approved
2. Item from Chair: The Lima campus has added the Theatre BA (no action needed)
3. Updates from Panel Chairs
* A&H
	+ Modern Greek 2100 approved with contingency
	+ Modern Greek 2240H unanimously approved
	+ French 1803 unanimously approved
	+ French 2801 approved with contingency
	+ History 1150 sent back to dept
	+ History 1210 sent back to dept
	+ History 1680 sent back to dept
	+ History 2060 sent back to dept
	+ History 2704 unanimously approved
	+ History 3003 unanimously approved only for Historical Study
	+ History 3040 approved with contingency
	+ History 3049 unanimously approved
	+ History 3275 unanimously approved
	+ 59 History Courses unanimously approved
	+ Contingencies were based on language within the syllabus
* NMS
	+ Two courses, Physics 5800 and 5801, have been advanced to OAA (due to conversion 2 week ASCC comment time does not apply).
* SBS
	+ Anthropology 3410 approved with strong recommendation that changes be made
		- Discussion: on syllabus there seems to be more meeting time (2 meetings per week at 1 hour and 50 minutes per meeting) than for a 3 credit hour course. This should be a 4 hour course if there is that much meeting time.
		- Non-standard meeting schedule could cause significant problems for students. Starting times do not fit the standard times. If a course is meeting twice a week it should be Tuesday/Thursday.
		- Panel chair will relay the information to the unit and if there is a problem it will be brought to Mitch Masters and Steve Fink.
		- There is no need for ASCC to review it if it will be a 3 hour course. If it is a 4 hour course it will need to be reviewed again.
* HONORS
	+ Modern Greek 2240H unanimously approved
	+ ASSESSMENT
	+ Panel is working on GE Category level assessment inasmuch as AACU (Association of American Colleges and Universities) suggests having multi-level assessment at the university.
		- Discussion on the meaning of category assessment
			* Comment: ASCC panels are finding it difficult to determine the definition of assessment. Proposers are assessing students. The wording is problematic.
		- It may be possible to use Carmen for category assessment. This will be demonstrated at the next ASCC meeting
			* Comment: Carmen assessment is an indirect measure. We also need direct measures such as a reflection paper.
		- Reflection Papers: the new categories, Education Abroad & Service Learning, are good places to start using this form of assessment. Meetings with both Service Learning and Education Abroad are being held.
		- Will be reviewing all Expected Learning Outcomes
			* There are a lot of Expected Learning Outcomes for each GE category and this makes it more difficult to assess
			* Language also makes it difficult to assess
		- Panel will establish a set of guidelines for various components of the assessment plan providing more details for proposers
1. GE Comment
	* ASCC member would like for the committee to rethink the 2008 decision that requires GE boilerplate language on every syllabus. They become too long and few students actually read them. Suggestion: Use a link to GE Goals and Expected Learning Outcomes instead of reproducing boilerplate language.
	* Discussion
		1. There are a lot of extra pages and students do not read it
		2. Reasoning for the boilerplate language: students were surveyed and many didn’t know what they were supposed to be learning in GE courses. The thought was that we need to tell students what they are supposed to learn in this class. They can see what is expected, and on the assessment they can more easily make a link between what they are doing and what the learning goals are.
		3. If provide only a link students are even less likely to read it
		4. In some courses students are more apt to look over the expected learning outcomes than others (courses that are part of the major and courses that are new and different to the student)
		5. Using boilerplate language is also partly for instructors. There is large turnover. Some instructors have been assigned courses and never knew they were teaching GE courses. Assessment Panel might partly be able to address the volume of the boilerplate language making the Expected Learning Outcomes more concise.
2. Exercise Science Minor (semester conversion and eventual deactivation)
	* Reason for deactivating: minor students are blocking up courses for majors
		1. Comment: this is taking the easy way out by deactivating. This is a popular minor (and major) and seems like it would grow in popularity and it should not just disappear as an option for students. It is not the best solution. Two possible alternative solutions:
			+ 1. There is a lack of choice of courses within the minor. Create more course choices for minor students which could enhance enrollment, and improve the minor, and remove some of the pressure on courses in the major.
				2. Work on scheduling: for example, by making non-major sections in the course available or by giving first priority in registration to majors.

Music had the same problem. They have created a non-major section imbedded in the same class (major students account for 15/20 providing 5 spots for non-majors). This could be a possible solution.

* + Semester advising sheet: left side says 19 semester hours; everything else is 18 semester hours. “1122 may count toward minor” needs to be removed.
	+ Ralph von Frese provided a motion from committee
	+ Two Votes:
		1. Conversion of Minor
			- Panel letter, Krissek, unanimously approved
		2. Deactivation of Minor:
			- Motion to reconsider in light of points 1 and 2 referred to above
			- Beyerchen, Leasure, approved, 3 abstained
	+ It will be sent back for revisions and recommendations will be made.

1. Name Change - Dept. of Slavic and East European Languages and Cultures
	* Reviewed in December
	* Culture was used instead of Literature because it encompasses everything that is done within the unit
	* This will also affect the following:
		1. Minor in Slavic Languages and Cultures
		2. MA in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
		3. MA in Slavic Languages and Cultures with a Specialization in Linguistics
		4. PhD in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
		5. PhD in Slavic Languages and Cultures with a Specialization in Linguistics
		6. Book 3: Slavic Languages and Cultures
		7. Book 3: East European Languages and Cultures
	* Panel letter, Brintlinger, unanimously approved